**Application form**

**II ERASMUS STAFF TRAINING WEEK**

**University of A Coruña (E LA CORU-01)**

[**http://international.udc.es/**](http://international.udc.es/)

**4-8th May 2015**

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| 1. **PERSONAL DETAILS**
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| First name |  |
| Family name |  |
| E-mail |  |
| Home institution |  |
| Erasmus code |  |
| Department |  |
| Position |  |
| In this position since |  |
| Main responsibilities |  |
| Reasons for wishing to participate  |  |
| **The programme is mainly designed for staff working in International Relations or issues related to internacionalization.** Apart from providing an overview of the University of A Coruña, we would like to have an active collaboration by the selected participants to know their institutions and exchange information about good practice. For this reason, **you are very welcome to give a presentation** (no longer than 15 minutes) in one of the workshops. 1. **PARTICIPANTS` COLLABORATION**
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| Specific topics of interest |  |
| Subject of your presentation, if any |  |
| 1. **INDIVIDUAL MEETINGS:**
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| Please write which department/service/Faculty or School you would like to visit to have an individual meeting, if any:   |
| 1. **OTHERS**
 |
| Special requirements (please state if you have any food allergies or dietary requests): |

Note: the language of the Staff Week is English. We can accept up to 20 participants (maximum of two colleagues per institution).

Date: Signature of Applicant

**Please return this application form before 6th March by e-mail to** **iro@udc.es**