



# Change Management

## 5-Day Programme

### Day 1

**9:00 – 10:30 1st Session:**

**Part 1:** Welcome, Introduction

Introduction of the trainer, the participants and their organizations

What is Change Management?

**10:30 – 10:45 COFFEE BREAK**

**10:45 – 13:00 2nd Session:**

**Part 2:** Analysis of organizational environment for Change Management purposes

**LUNCH BREAK**

**Individual work:** Video: Change Management Models

### Day 2

**9:00 – 10:30 1st Session:**

**Part 3:** Types of organizational change

Principles of Change Management

**10:30 – 10:45 COFFEE BREAK**

**10:45 – 13:00 2nd Session:**

**Part 4:** Challenges of Change Management

**LUNCH BREAK**





### Day 3

**9:00 – 10:30 1st Session:**

**Part 5:** Change Management process

Planning Change Management process

**10:30 – 10:45 COFFEE BREAK**

**10:45 – 13:00 2nd Session:**

**Part 6:** Managing change effectively

A manager's role in the change process

**LUNCH BREAK**

### Day 4

**9:00 – 10:30 1st Session:**

**Part 7:** Tasks of human resource management in the process

Implementation of change process

**10:30 – 10:45 COFFEE BREAK**

**10:45 – 13:00 2nd Session:**

**Part 8:** Communication of Change Management

Organizational culture and changes

**LUNCH BREAK**

**Individual work:** Video: 7 Strategies for Overcoming Resistance to Change

### Day 5

**9:00 – 10:30 1st Session:**

**Part 9:** Barriers to organizational change

Overcoming resistance to change

**10:30 – 10:45 COFFEE BREAK**

**10:45 – 13:00 2nd Session:**

**Part 10:** Course Review

Feedback and Closure

