**Description**

*English for University Staff* is an intensive five-day course that aims to enhance the fluency of University Staff from ETSIAMN Partner Institutions. Participants will have the opportunity to work on their oral communication skills in an authentic academic setting.

**Teaching methods**

Small groups are created according to the results of a language test to be taken by all participants on the very first course day. Sessions involve short lectures, specific learning tasks, group work, vocabulary-building and pronunciation exercises.

**Intended outcomes**

Upon completing the course, participants will have strengthened their oral communication skills and increased their competence in the English language.

**Dates and location**

Monday, 12.06.17 to Friday, 16.06.17  
Place: *ETS Ingeniería Agronómica y del Medio Natural (ETSIAMN). Universitat Politècnica de València (UPV). Camino de Vera s/n. 46022 Valencia, Spain.*

**Travel, living and accommodation expenses**

Participants are expected to obtain *Erasmus+ Staff Mobility* grants from their home Institutions. The ETSIAMN will assist with booking lodging for participants.

**Course structure**

The course lasts 25 hours, divided into five hours of training per day (Monday-Friday, 09:00 – 14:00).  
Fees: 350 € per person, including student book, welcome *paella* meal, guided visit on the UPV campus, and farewell lunch.  
Extracurricular activities (not included in course fees): guided tour in old town Valencia, Spanish food cooking session and *Valencia Fallas* visit.

**Course coordinator**

Prof. Francisco Rovira, Head of International Relations ETSIAMN. Lecturers are native speakers and faculty from the UPV Department of Applied Linguistics.

**Information**

Please complete the attached pre-registration form and return it to [cbenavent@upvnnet.upv.es](mailto:cbenavent@upvnnet.upv.es).  
Deadline: 22nd May 2017  
Maximum number of participants: 30
ETSIAMN STAFF TRAINING PROGRAMME
Providing key skills for University Staff

14th STP VALENCIA
Languages & IT Training
English for University Staff – June 2017

Draft course programme

MONDAY 12TH JUNE
08:45 Reception of participants at the ETSIAMN international Office
09:00-14:00 Language course
14:15 Institutional welcome meeting
14:30 Welcome paella meal
16:30 Guided visit on the UPV campus

TUESDAY 13TH JUNE
09:00-14:00 Language course
17:00 Free elective activity: Guided Tour in old town Valencia. Fee: 10-15 € per person.

WEDNESDAY 14TH JUNE
09:00-14:00 Language course
19:00 Free elective activity: Spanish Food Cooking + Dinner. Fee: 30 € per person.

THURSDAY 15TH JUNE
09:00-14:00 Language course

FRIDAY 16TH JUNE
09:00-14:00 Language course
14:15 Farewell lunch

Proposed accommodation - special rates for ETSIAMN guests - limited places

HOTEL ASTORIA PALACE – Valencia downtown
http://www.ayrehoteles.com/hotel-astoria-palace/
reservas.astoriapalace@ayrehoteles.com. Phone: +34-96-3981000
Double room for single use + buffet breakfast + taxes: approx. 90 €/night

HOTEL NH LAS ARTES II – Ciudad de las Artes, 10 min bus lift to UPV or downtown
nhlasartes2@nh-hotels.com. Phone: +34-96-3356062
Double room for single use + buffet breakfast + taxes: approx. 70 €/night

COLEGIO MAYOR GALILEO GALILEI – Right on the UPV campus
http://www.galileogalilei.com/
reservas@galileogalilei.com. Phone: +34-96 335 20 00
Single room + continental breakfast + taxes: approx. 50 €/night

DAMIA BONET RESIDENCE HALL – Very closed to the UPV campus.
Double room apartment + continental breakfast + taxes: approx. 80 €/night