

General Information:	
Date	17 till 21 March 2025
Teaching units (90 mins)	15
Location	Valencia
Country	Spain
Price	475 € (+VAT) / 574,75 € (incl. VAT)
VAT	21
Minimum Number of Participants	6
Accommodation	No
Your trainer	tba



Course Description

Enhance your English skills in a specialized workshop designed for professionals working in finance and accounting at European universities. This course will help you gain confidence in using English for international cooperation and collaboration within the European Union and beyond. Through tailored sessions, you'll improve your language proficiency in key areas such as financial reporting, budgeting, and project management. Whether you're preparing for cross-border projects, engaging with international partners, or expanding your role in European programs, this workshop is customized for you. Develop the communication skills needed to excel in global finance and accounting environments while connecting with peers across Europe.

Language Level: B1-B2.

<p>Overall objectives of the mobility</p>	<ol style="list-style-type: none"> 1. Strengthen understanding of fundamental financial vocabulary and key terms. 2. Improve communication skills in finance, including phone, meetings, and email. 3. Develop the ability to prepare and present clear and accurate financial reports. 4. Enhance skills in international finance and negotiation practices. 5. Build awareness of compliance and ethics in financial contexts.
<p>Added Value of the mobility (in the context of modernisation and internationalisation of the sending institution)</p>	<ol style="list-style-type: none"> 1. Participants will be better equipped to contribute to international projects and professional exchanges. 2. Enhanced language skills will support the institution's internationalization strategy by improving European collaboration capabilities. 3. Participants can share their acquired knowledge and skills with colleagues, promoting internal capacity building. 4. The workshop fosters the development of an international professional network, connecting participants with peers from other European universities.
<p>Activities to be carried out</p>	<ol style="list-style-type: none"> 1. Highly interactive workshop sessions that engage participants throughout the course. 2. Dedicated time for addressing individual participants' questions and challenges. 3. Group, pair, and individual work to practice and reinforce language and finance skills. 4. Role plays to apply newly acquired knowledge in Finance and Accounting scenarios. 5. Use of AI tools to support practice and enhance learning experiences.

<p>Expected impact and outcome</p>	<ol style="list-style-type: none"> 1. Participants will expand their finance and accounting vocabulary in English. 2. They will be capable of addressing core Finance and Accounting topics with confidence in English. 3. Participants will gain confidence in professional English communication across various contexts. 4. They will enlarge their professional network by connecting with colleagues from other European universities.
<p>Target group</p>	<p>Professionals in universities, research, and academia working in Finance and Accounting who wish to enhance their English language skills for more effective communication and collaboration in international contexts. This course is designed for individuals with advanced language skills (European Reference Framework levels B1-B2).</p>
<p>Your Destination</p>	<p>Experience the vibrant city of Valencia, where rich history meets cutting-edge innovation on Spain's Mediterranean coast. As home to one of the country's oldest universities, Valencia offers a stimulating environment for academic exploration. Visit the City of Arts and Sciences, a futuristic complex showcasing the intersection of culture and technology. Wander through historic neighborhoods filled with Gothic and Renaissance architecture. Enjoy the dynamic atmosphere that makes Valencia an inspiring backdrop for your continued education journey.</p>

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Monday	Tuesday	Wednesday	Thursday	Friday
09.00-12.30	09.00-12.30	09.00-12.30	09.00-12.30	09.00-12.30
() Welcome and participant introduction () Overview of workshop objectives () Introduction to basic financial and accounting terms in English () Building finance-specific vocabulary () Exercises on terminology and expressions in financial contexts	Professional email correspondence: () Structure and tone of financial emails () Common phrases and industry jargon Telephone and virtual communication: () Effective conference calls and meetings () Role-plays and communication simulations	Global financial markets () Exchange rates and international trade terminology () Cultural considerations in international finance Negotiation skills () Vocabulary for financial negotiations () Role-play exercises and case studies	() Preparing financial statements and reports: Balance sheets, income statements, and cash flow statements: Key components and standard terminology () Practicing / Delivering presentations: Presenting financial data clearly - Practice sessions with feedback	Regulatory compliance and ethical considerations () Key legal terms in finance and accounting () Anti-money laundering, fraud prevention, and data protection Summary and open discussion () Review of key learning points () Individual action plans for continued language development
12.30-13.30	12.30-13.30	12.30-13.30	12.30-13.30	12.30-13.30
<i>Lunch</i>	<i>Lunch</i>	<i>Lunch</i>	<i>Lunch</i>	<i>Lunch</i>
13.30-15.00	13.30-15.00	13.30-15.00	13.30-15.00	13.30-15.00
Individual training in groups, pairs, or using AI.	Individual training in groups, pairs, or using AI.	Individual training in groups, pairs, or using AI.	Individual training in groups, pairs, or using AI.	Individual training in groups, pairs, or using AI.
Evening	Evening	Evening	Evening	Evening