

FUB International Staff Training Week 2024

June 10 – June 14, 2024

**Embracing Mobility:
For Those Who Move and Those Who Stay**



Monday, June 10

Welcome to Freie Universität Berlin's 12th International Staff Training Week

- 11:00 Arrival of participants and registration
- 12:00 **Official Welcome** by Vice President International Affairs
Prof. Dr. Verena Blechinger-Talcott
- Welcome and presentation of Freie Universität Berlin**
Dr. Herbert Grieshop, Head of International Affairs Division
- 13:00 FUB's International Staff Training Week and its different tracks
Meet the organizing team(s)
- 13:15 **Group Picture**
- 13:30 Lunch
- 14:30 **Scavenger Hunt** on FUB Campus
- 17:00 End of Welcome Day

Tuesday, June 11

- 9:30 Welcome and Introduction of FUB's International Office and Mobility Teams
Introduction of International Week's Program
- 10:00 Getting to know each other
- 10:45 Coffee break
- 11:00 *Those Who Move / Before the mobility:*
- Student preparation: how do you prepare your students for their study abroad experience...
for administrative tasks (convincing students to read e-mails and instructions)
for intercultural or language preparation
- Tools, formats and success stories from inbound and outbound perspectives
Presentation of FUB good practice
Presentations of 2-3 partners' good practice
- Introduction to World Café topics: During the mobility / Engaging with the local community

- 12:30 Lunch
- 14:00 *Those Who Move / During the mobility: World Café Session*
Engaging with the Community: Maximizing Impact through Local Involvement, Volunteering, - and credit opportunities
- Wrap-up
- 17:00 End of program

Wednesday, June 12

- 9:30 *Those Who Stay / Internationalization@home: COIL – Understanding the concept and formats, use and good practice / Johanna Sári, Center for International Cooperation*
- Presentation of FUB good practice*
Presentation of 2-3 partners' good practice
- Group discussion / break out groups “hot issues in COIL”
- 13:00 Lunch
- 14:00 End of program – free afternoon for individual appointments and activities
- 17:00 Optional Event: Berlin Boat Trip

Thursday, June 13

- 09:30 *Those Who Move / Support structures for incoming staff*
Presentation of FUB good practice
Presentation of 2-3 partners' good practice
- 10:45 Break
- 11:00 *Those Who Stay / Supporting our own staff in developing intercultural skills and gaining international experience*
Presentation of FUB good practice
Presentation of 2-3 partners' good practice
- 12:30 Lunch
- 14:00 The benefits of International Staff Training Weeks - a tool for Internationalization(@home) and building a strong partner network

15:30 Make our Staff Week a success – Takeaways & feedback

16:00 End of program

18:00 optional social activity

Friday, June 14

Team Event at FUB's Aquatic Sports Center & Farewell

Location: FUB Water Sports Center, Badeweg 3, 14129 Berlin

9:30 Meeting at the FUB Aquatic Sports Center, welcome, introduction, preparation of team (and individual) activities: pedal boat, kayak, stand-up-paddling, sailing, surfing, wingfoil as well as many activities on land

10-12:30 2 rounds of activities

12:30 Wrap-up & Award of Certificates

13:00 Lunch and End of program

* events marked in grey are joint events for the whole group / participants of all tracks