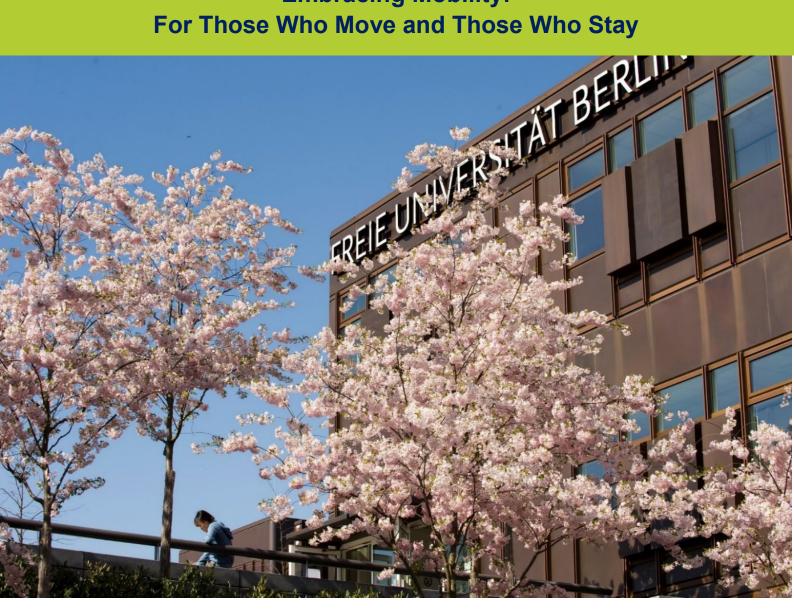


FUB International Staff Training Week 2024

June 10 – June 14, 2024

Embracing Mobility: For Those Who Move and Those Who Stay







Monday, June 10

Welcome to Freie Universität Berlin's 12th International Staff Training Week

11:00	Arrival of participants and registration
12:00	Official Welcome by Vice President International Affairs Prof. Dr. Verena Blechinger-Talcott
	Welcome and presentation of Freie Universität Berlin Dr. Herbert Grieshop, Head of International Affairs Division
13:00	FUB's International Staff Training Week and its different tracks Meet the organizing team(s)
13:15	Group Picture
13:30	Lunch
14:30	Scavenger Hunt on FUB Campus
17:00	End of Welcome Day

Tuesday, June 11

- 9:30 Welcome and Introduction of FUB's International Office and Mobility Teams Introduction of International Week's Program
- 10:00 Getting to know each other
- 10:45 Coffee break
- 11:00 *Those Who Move* / Before the mobility:

Student preparation: how do you prepare your students for their study abroad experience...

for administrative tasks (convincing students to read e-mails and instructions) for intercultural or language preparation

Tools, formats and success stories from inbound and outbound perspectives *Presentation of FUB good practice Presentations of 2-3 partners' good practice*

Introduction to World Café topics: During the mobility / Engaging with the local community

12:30	Lunch
14:00	<i>Those Who Move</i> / During the mobility: World Café Session Engaging with the Community: Maximizing Impact through Local Involvement, Volunteering, - and credit opportunities
	Wrap-up
17:00	End of program

Wednesday, June 12

9:30 Those Who Stay / Internationalization@home: COIL – Understanding the concept and formats, use and good practice / Johanna Sári, Center for International Cooperation

> Presentation of FUB good practice Presentation of 2-3 partners' good practice

Group discussion / break out groups "hot issues in COIL"

- 13:00 Lunch
- 14:00 End of program free afternoon for individual appointments and activities
- 17:00 Optional Event: Berlin Boat Trip

Thursday, June 13

09:30	<i>Those Who Move /</i> Support structures for incoming staff <i>Presentation of FUB good practice</i> <i>Presentation of 2-3 partners' good practice</i>
10:45	Break
11:00	<i>Those Who Stay</i> / Supporting our own staff in developing intercultural skills and gaining international experience <i>Presentation of FUB good practice</i> <i>Presentation of 2-3 partners' good practice</i>
12:30	Lunch
14:00	The benefits of International Staff Training Weeks - a tool for Internationalization(@home) and building a strong partner network

- 15:30 Make our Staff Week a success Takeaways & feedback
- 16:00 End of program

18:00 optional social activity

Friday, June 14

Team Event at FUB's Aquatic Sports Center & Farewell

Location: FUB Water Sports Center, Badeweg 3, 14129 Berlin

- 9:30 Meeting at the FUB Aquatic Sports Center, welcome, introduction, preparation of team (and individual) activities: pedal boat, kayak, stand-up-paddling, sailing, surfing, wingfoil as well as many activities on land
 10-12:30 2 rounds of activities
 12:30 Wrap-up & Award of Certificates
- 13:00 Lunch and End of program

* events marked in grey are joint events for the whole group / participants of all tracks