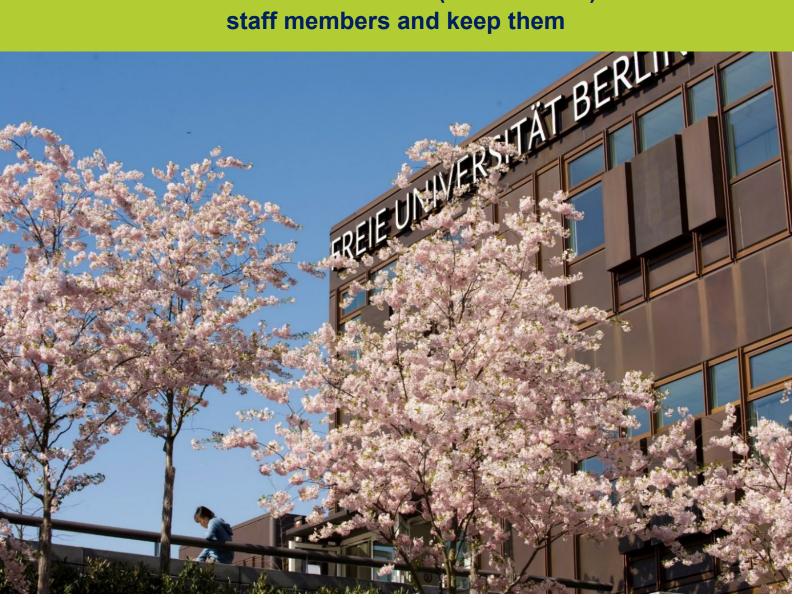


FUB International Staff Training Week 2024

June 10 – June 14, 2024

How to onboard new (international) staff members and keep them







Monday, June 10

Welcome to Freie Universität Berlin's 12th International Staff Training Week	
11:00	Arrival of participants and registration
12:00	Official Welcome by Vice President International Affairs Prof. Dr. Verena Blechinger-Talcott
	Welcome and presentation of Freie Universität Berlin Dr. Herbert Grieshop, Head of International Affairs Division
13:00	FUB's International Staff Training Week and its different tracks
13.00	Meet the organizing team(s)
13:15	Group Picture
13:30	Lunch
14:30	Scavenger Hunt on FUB Campus
17:00	End of Welcome Day

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09:30	Welcome & getting to know each other Program overview
10:45	Coffee break
11:00	Setting the scene I: The German University System
12:00	Lunch
13:30 groups	Setting the scene II: Challenges facing the current labor market – Brainstorm in
14:30	Introducing FUB's Welcome Service: How we support new staff members
15:00	Coffee break
15:30	Onboarding new staff members: Best practice examples
17:00	End of program

	Wednesday, June 12
09:30	Onboarding best practice examples: Discussion
10:00	Staff retention methods at FUB: Inputs from key players Staff Development Team Center for Continuing Education Dual Career & Family Service University Sports Center
12:00	Lunch
13:00	Staff retention: Best practice examples
13:45	Take aways from day 2
14:00	End of program – free afternoon for individual appointments and activities
17:00	Optional Event: Berlin Boat Trip

	Thursday, June 13
09:30	Supporting international staff: The trials and tribulations of getting settled in Germany Challenges faced in other countries
10:30	Coffee break
11:00	Supporting international staff: Best practice examples
12:30	Lunch
14:00	Bringing it all together: Interactive mapping an international staff member's journey
15:30	Coffee break
16:00	Take aways from day 3 Program wrap up
17:00	End of program
18:00	optional social activity

Friday, June 14

Team Event	at FUB's Aquatic Sports Center & Farewell
9:30	Meeting at the FUB Aquatic Sports Center, welcome, introduction, preparation of team (and individual) activities: pedal boat, kayak, stand-up-paddling, sailing, surfing, wingfoil as well as many activities on land
10-12:30	2 rounds of activities
12:30	Wrap-up & Award of Certificates
13:00	Lunch and End of program

 $^{\ ^*}$ events marked in grey are joint events for the whole group / participants of all tracks