

**Staff Training Week**  
**Foreign Languages with the Jagiellonian Language Centre**  
**13-17 July 2020**  
**Kraków, Poland**

**INTENSIVE GERMAN LANGUAGE COURSE FOR UNIVERSITY STAFF**

**DATE:** 13-17 JULY 2020

**COST:** 160 EUR

**COURSE DURATION:** 20 teaching hours

**COURSE TITLE:** *Deutsch im Büro*

**COURSE LEVEL:** A2/B1

**COURSE DESCRIPTION:** The aim of the course is to familiarize Participants with the language needed in day-to-day work in an office.

**PARTICIPANTS WILL:**

- improve their speaking through practicing typical dialogues
- learn about business relationships in Germany in a cross-cultural context
- cover areas like:
  - equipment of an office
  - professions
  - activities
  - typical conversations
  - requirements
  - applying for a job

**GROUP SIZE:** 10-15 participants

**REGISTRATION:** Please register by filling in the form and returning it by 30 April 2020 at: [alicja.waligora-zblewska@uj.edu.pl](mailto:alicja.waligora-zblewska@uj.edu.pl)