



Universidade do Minho

## 4<sup>th</sup> UMinho\_INT Universidade do Minho 11-14 May 2020

### Monday (11/05) - Braga

14:00	Registration
14:30	Formal Welcome by the Pro-Rector, Prof. Carla Martins A snapshot of UMinho and its internationalisation strategy
15:00	Presentation of Participants
17:30	Multicultural Coffee Break with delicacies brought by participants

### Tuesday (12/05) - Braga

10:00	Sustainability as a strategic pillar of Universidade do Minho
10:45	Coffee Break
11:15	Is sustainability a challenge at your Institution? Presentation by 3 participants:
12:30	Lunch
14:30	Dive into the world of the Academic Services

#### What to Expect & What is Expected from this seminar

Presentation of the organization and functioning of UMinho's Academic Services or related areas that work in the organization and management of students' administrative and school processes, face-to-face services (students, teachers and the general public) and provision of academic services.

15:30	Break
15:45	Dive into the world of the Academic Services

#### What to Expect & What is Expected from this seminar

Presentation of the organization and functioning of academic services in other institutions in order to allow the sharing of different models of *modus operandi* in the organization and management of students' administrative and school processes.

19:30	Networking Dinner
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### Wednesday (13/05) - Braga

09:30	Intricacies: How to handle the daily challenges (part I)
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#### What to Expect & What is Expected from this seminar

Exchange of cases and experiences related to day-to-day challenges of all the different services and areas of management and academic organization, for comprehension and eventual exchange or identification of opportunities for improvement.

10:30	Coffee Break
11:00	Intricacies: How to handle the daily challenges (part II)



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| 12:30 | Lunch   |
| 14:30 | Departure and guided tour to Tibães Monastery |

#### **Thursday (14/05) - Guimarães**

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| 09:30 | Departure to Guimarães   |
| 10:00 | Workshop: How to prepare an Erasmus+ Action 2 application. "Let's submit an Erasmus Project" |
| 12:30 | Assessment and exchange of general impressions.  |
| 13:00 | Lunch @ Grill  |
| 14:00 | Guided visit to Guimarães – UNESCO World Heritage Site and European Capital of Culture 2012. |
| 16:30 | Free time  |
| 17:15 | Departure to Braga   |