



Augsburg UAS International Staff Week 2015

NON-ACADEMIC STAFF: KEY ACTORS IN
THE INTERNATIONALIZATION PROCESS



Hochschule
Augsburg University of
Applied Sciences



INTERNATIONAL STAFF WEEK

We warmly invite you to our first **international staff week at Augsburg University of Applied Sciences in April 2015**.

As a modern university, we stand for innovation, creativity and progress, and we are increasingly putting our internationalization strategy into practice. We view internationalization as a continuous and dynamic process that involves all groups of the university: academic staff, non-academic staff and students.

While the internationalization and mobility of academic staff and students is more obvious, the internationalization of non-academic staff can be less clear.

What does internationalization mean for administrative staff?

How can they contribute to internationalization?

How can they put internationalization into practice?

These and other questions shall be the common thread of the workshops and discussions during our international staff week 2015.

On top of that, our international staff week is an excellent opportunity to get to know in depth the Augsburg UAS and our practical orientation. Use the chance to network and share best practices with professionals from Augsburg UAS and our partner universities. We are looking forward to presenting our university, our city and our country to you.



PROGRAM

Who?

The week has been designed for the administrative staff of Augsburg UAS European partner universities (e.g. central administration, central facilities, academic support services, laboratories, corporate communication etc.).

What?

Main topic of the week: **Non-academic staff - Key actors in the internationalization process**

- You will see and experience our state-of-the-art laboratories, workshops and interactive lecture halls via **exploring tours and practical workshops**
- **Creativity workshop:** Internationalization of non-academic staff

Key questions:

- How can administrative staff members participate in internationalization?
- How can they contribute their expertise?
- How can they put internationalization into practice?
- What kind of training and support do they need?

• Intercultural Training

• Job shadowing

- Speed networking and international café
- Segway Augsburg city tour
- Cultural events
- Special opportunity to get to know German culture during a homestay dinner

INFORMATION

When? How?

- Augsburg UAS international staff week 2015 takes place Monday morning to Friday morning, April 27 – May 01. Please arrive on Sunday night, April 26.
- Registration period: 12 January 2015 - 31 January 2015
- Registrations will be confirmed by Augsburg UAS by mid-February 2015. Please do not book your flights and accommodation before receiving the confirmation.
- Registration is open for staff members of Augsburg UAS European partner universities only
- Maximum number of participants: 20. We can only accept one or two staff members of each university
- Participation is free of charge. Participants bear the costs for travel and accommodation as well as individual expenses. Please contact the International Office at your home university to find out whether funding through e.g. the ERASMUS+ programme for staff mobility is available.
- Accommodation and flights have to be booked on your own. A list with hotels will be provided.
- The common language of our program is English

Contact person details:

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