



## Internationalization at Home

# 1<sup>st</sup> International Staff Week

Wrocław, 11<sup>th</sup>-15<sup>th</sup> May, 2015

We invite you to participate in the 1<sup>st</sup> International Staff Week organized by Wroclaw School of Banking. This is the perfect opportunity to network with colleagues from different countries and spend an intensive week discussing about topics, which pertain to all higher education institutions.

### IDEA OF THE 1<sup>ST</sup> INTERNATIONAL STAFF WEEK AT WROCLAW SCHOOL OF BANKING

The main issue we would like to raise is **'Internationalization at Home'**. We will share our best practices concerning methods and tools which increase the level of internationalization at our Institutions. We will mainly focus on:

- the internationalization of curricula for all students, particularly the non-mobile majority of students
- international short projects held at home institution
- attracting foreign students
- foreign accreditations and partner associations
- internationalization and development strategy
- development of university staff competences in the area of students service

In addition, we hope to enhance your experience in Wrocław through sightseeing, cultural activities and friendly atmosphere of the city. We invite you to take part in Wrocław City Game, which is probably the most effective and pleasant way of getting to know the city.



### PARTICIPATION CONDITIONS

Target group	university staff involved in the internationalization process
Working language	English
Deadline for application	We wait for your application till <b>March 31, 2015</b> .
Participation fee	€ 350*

\* We guarantee:

- accommodation for 4 nights, single room with breakfast included, in a hotel located in the city centre
- 5 lunches
- 1 restaurant dinner
- tickets for public transport
- information package
- Wrocław City Game



### HOW TO APPLY?

To apply you need to visit our website: <http://www.wsb.pl/english/1st-administrative-staff-week-in-wroclaw> and fill in **on-line application form**. We are waiting for your registration until **March 31, 2015**.

Please, take into account that after applying you are not automatically selected. We will confirm your participation till April 10, 2015.



## TENTATIVE SCHEDULE

### MONDAY, 11<sup>th</sup> May, 2015

- 9:30 Welcome Coffee
- 10:00 Official Opening, Welcome speech, Introduction Presentation
- 12:00 Polish Language Course & Traditions
- 13:00 Traditional Polish Lunch
- 14:00 Partners' presentations (max 10 min per partner)

### TUESDAY, 12<sup>th</sup> May, 2015

- 9:15 Welcome Coffee
- 9:30 Workshops & Discussion, Internationalization at participating universities
- 13:00 Lunch
- 15:00 Wroclaw City Game "Academic spirit of the city"

### WEDNESDAY, 13<sup>th</sup> May, 2015

- 9:15 Welcome Coffee
- 9:30 Workshops & Discussion
- 13:00 Lunch
- 15:00 Company Visit in Wroclaw Congress Center  
(together with sightseeing: Multimedia Fountain, Japanese Garden, Discovery Center of Centennial Hall)
- 14:00 Partners' presentations (max 10 min per partner)

### THURSDAY, 14<sup>th</sup> May, 2015

- 9:15 Welcome Coffee
- 9:30 Workshops & Discussion
- 13:00 Lunch
- 14:00 Discussion panel in Europe's Home  
(the Regional Representation of the European Commission in Wroclaw)
- 18:00 Dinner with special attractions

### FRIDAY, 15<sup>th</sup> May, 2015

- 9:15 Welcome Coffee
- 9:30 Exchange of good practice, New Possibilities of Cooperation, Networking
- 12:00 Lunch
- 13:00 Closing Ceremony
- Afternoon Optional cultural activities

## CONTACT US

Please contact to Mrs. Magdalena Kuriata, who is responsible for organizational matters of the International Staff Week. We would be more than happy to answer all your questions.

e-mail: [magdalena.kuriata@wsb.wroclaw.pl](mailto:magdalena.kuriata@wsb.wroclaw.pl)  
tel. +48 71 356 16 16

Centre for International Cooperation  
Wroclaw School of Banking  
ul. Fabryczna 29-31, 53-609 Wroclaw, Poland

