



# Erasmus+



University of Economics in Bratislava, Slovak Republic

## 3<sup>rd</sup> INTERNATIONAL WEEK

### Erasmus+ Teaching and Training Staff Mobility

*under the auspices of H.E. Mr. Helfried Carl,  
Ambassador of the Republic of Austria in Bratislava*



It is our pleasure to invite you to the **3<sup>rd</sup> International Week of the Erasmus+ Teaching and Training Staff Mobility at the University of Economics in Bratislava, Slovak Republic**, which will take place from **17<sup>th</sup> to 21<sup>st</sup> October 2016**. This event aims to bring together teaching and training staff from our university and partner institutions in order to strengthen international networks and exchange ideas.

<b>Hosting Higher Education Institution:</b>	University of Economics in Bratislava
<b>Institution website:</b>	www.euba.sk
<b>Country:</b>	Slovak Republic
<b>Language:</b>	English
<b>Dates:</b>	17 <sup>th</sup> – 21 <sup>st</sup> October 2016
<b>Maximum number of participants for teaching:</b>	15
<b>Maximum number of participants for training:</b>	10
<b>Deadline for applying:</b>	30 <sup>th</sup> July 2016
<b>Accommodation:</b>	not provided (in case of interest we provide assistance)
<b>Contact person details:</b>	Ivana Vyskočová, Department of International Mobility University of Economics in Bratislava Dolnozemska cesta 1/b, 852 35 Bratislava, Slovak Republic Tel.: +421 2 6729 5386, E-mail: ivana.vyskocova@euba.sk

We have prepared a rich programme for our guests, including:

- **Teaching staff exchange:** Participants will be offered the opportunity to teach for at least 8 hours. We will facilitate meetings with coordinators and contact persons from faculties and administrative units for participation in general activities (consultations with doctoral students) and gain an insight into current research projects.
- **Training staff exchange:** Participants will take part in the workshop *Professional Skills of International Officers*. We will facilitate meetings with administrative units relating to professional profile of participants.
- **Extracurricular activities:** We offer opportunities to explore the Slovak culture as well as Bratislava.

**We look forward to meeting you in Bratislava!**

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**PRELIMINARY PROGRAMME**

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Teaching staff	Training staff
<b>MONDAY / 17<sup>th</sup> October 2016</b>	
Morning	<b>Arrival</b>
12:00-13:00	<b>Registration</b> Main building, 3 <sup>rd</sup> floor
13:00	<b>Welcome meeting at the University of Economics in Bratislava (UEBA)</b> Welcoming and introduction to the UEBA, presentation of participant's home institutions Main building, Meeting room, 3 <sup>rd</sup> floor
15:15	<b>Campus Tour</b>
17:00	<b>Visit of the historical centre of Bratislava (guided tour)</b>

<b>TUESDAY / 18<sup>th</sup> October 2016</b>			
09:00	<b>Group photo shooting</b> of the participants in front of the Aula		
09:15-12:30	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; background-color: #fce4d6;"><b>Lectures and consultations</b> according to your individual schedule  Optional participation at the workshop <b>Presentation Skills</b></td> <td style="width: 50%; background-color: #e2efda;">09:15-12:30 Workshop <b>Presentation Skills</b>, Peter Rusiňák, presentation coach, Institute of International Relations Aula, Meeting room</td> </tr> </table>	<b>Lectures and consultations</b> according to your individual schedule  Optional participation at the workshop <b>Presentation Skills</b>	09:15-12:30 Workshop <b>Presentation Skills</b> , Peter Rusiňák, presentation coach, Institute of International Relations Aula, Meeting room
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Afternoon	<b>Meetings, lectures and discussions</b> at different departments of UEBA (according to your professional background and choice), lectures and consultations after previous confirmation		
18:00	<b>Welcome dinner</b> as a possibility for informal networking		

<b>WEDNESDAY / 19<sup>th</sup> October 2016</b>			
All day	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; background-color: #fce4d6;"><b>Lectures and consultations</b> according to your individual schedule</td> <td style="width: 50%; background-color: #e2efda;">09:15-12:30 Workshop <b>Business Etiquette and Protocol</b>, Peter Rusiňák Aula, Meeting room</td> </tr> </table>	<b>Lectures and consultations</b> according to your individual schedule	09:15-12:30 Workshop <b>Business Etiquette and Protocol</b> , Peter Rusiňák Aula, Meeting room
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<b>THURSDAY / 20<sup>th</sup> October 2016</b>			
Morning	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; background-color: #fce4d6;"><b>Lectures and consultations</b> according to your individual schedule</td> <td style="width: 50%; background-color: #e2efda;">09:15-12:30 Workshop <b>Time Management</b>, Peter Rusiňák Aula, Meeting room</td> </tr> </table>	<b>Lectures and consultations</b> according to your individual schedule	09:15-12:30 Workshop <b>Time Management</b> , Peter Rusiňák Aula, Meeting room
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15:15	<b>Trip</b>		

<b>FRIDAY / 21<sup>st</sup> October 2016</b>	
09:00 - 10:30	<b>Round-up session:</b> evaluation of the week's results, certificates awarding Main building, Meeting room, 3 <sup>rd</sup> floor
Afternoon	<b>Departure</b>