

General Information:	
Date	8-12 July 2024
Teaching units (90 mins)	14
Location	Münster
Country	Germany
Price	495
VAT	not included: + 19%
Minimum Number of Participants	5
Accommodation	not included / self organised
Your trainer	Dr. Jan Schmidt



Course Description

Of course you want to complete your PhD successfully! The challenge is that you've never done it before and once you know how it works - it's over. Join the PhD Bootcamp to be best prepared for your PhD journey. All relevant topics are covered: Project Management, Good Scientific Practice, Presentation and Communication Skills and finally Career Planning. There will also be time to discuss additional topics, answer your questions and network with other PhD students. Your all-in-one package!

<p>Overall objectives of the mobility</p>	<p>Acquire basic skills to develop your own research topic in a structured way.</p> <ul style="list-style-type: none"> () Learn how to structure and plan a scientific project. () Gain insight into rules of Good Scientific Practice and connect them to your own research work. () Work on the basics of successful communication and relate them to presentations and meetings with your supervisor. () Gain knowledge of techniques and tools for your own targeted career planning.
<p>Added Value of the mobility (in the context of modernisation and internationalisation of the sending institution)</p>	<ul style="list-style-type: none"> () Participating PhD-candidates will be more confident and successful in planning and doing their PhD. () Meeting with PhDs from other countries participants will work on their international network. () Participants will share their insights with other PhD candidates in their institution.
<p>Activities to be carried out</p>	<p>The workshop will be highly interactive and give opportunities to exchange and contribute continuously. Methods used are:</p> <ul style="list-style-type: none"> () Presentation by trainer. () Working in pairs and small groups. () Presentations by participants & Feedback () Online resources: ChatGPT, Miro and tools for project management. () Please bring your own device (Laptop!).

<p>Expected impact and outcome</p>	<p>The aim of the workshop is to support PhD-candidates to approach their PhD in a structured and focussed manner. Therefore after the workshop they will be able to:</p> <ul style="list-style-type: none"> () Plan the whole span of their PhD and learn techniques to react to changes. () Apply rules of Good Scientific Practice to their work as junior researcher. () Communicate clearly and focussed with their supervisors. As presenters they know how to adapt to different target groups. () Plan their further career according to they personal strengths, weaknesses, aims and values.
<p>Target group</p>	<p>Doctoral candidates from all areas preferably in their first (or second) year.</p>

<p>Your Destination</p>	<p>Visit and explore the beautiful city of Münster! Located in the western part of Germany, Münster is a city with many students and is characterised by cyclists, green spaces and many old buildings. A city with a peaceful and international atmosphere that also offers the opportunity to explore the nearby Ruhr area.</p>
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Monday	Tuesday	Wednesday	Thursday	Friday
09.00-12.30	09.00-12.30	09.00-12.30	09.00-12.30	09.00-12.30
() Welcome! Expectations? () Managing your PhD as a project. () Project management step 1: Initiating your project (clarify expectations, define targets, identify stakeholder, analyze risks).	() Project management step 3: Realization: (track progress with milestones and trend analysis, work with iterations and IT tools).	() Good Scientific practice: Guidelines for doing your PhD.	() Communication skills for PhD candidates: Presentations & rhetorics.	() Who am I and where do I want to go.
12.30-13.30	12.30-13.30	12.30-13.30	12.30-13.30	12.30-13.30
<i>Lunch</i>	<i>Lunch</i>	<i>Lunch</i>	<i>Lunch</i>	<i>Lunch</i>
13.30-15.00	13.30-15.00	13.30-15.00	13.30-15.00	13.30-15.00
() Project management step 2: Planning your project (work breakdown structures, operation lists, Gantt charts).	() Time and task management during your PhD.	Free time: Explore Münster!	() Communication skills for PhD candidates: Communicating successfully with supervisors, colleagues and students.	() Planning careers with a personal development plan. () Q&A
Evening	Evening	Evening	Evening	Evening