

## Preliminary Programme of the ERASMUS Staff Week at the University of Magdeburg from 27.11.2018 – 30.11.2018

	Tuesday, November 27	Wednesday, November 28	Thursday, November 29	Friday, November 30
10:00-10:30	Arrival and registration OVGU, Senatssaal	9:00 - 10:30 <b>The issue of academic recognition:</b> procedures, problems and solutions: Best Practice 1: <b>IMPAS</b> A joint presentation from three universities involved	9:00 - 10:30 Thematic Workshop 1: <b>Erasmus+ internships</b>	9:00-11:00 Evaluation of the Staff Week and closing session
10:30	Welcome and presentation of the OVGU, Senatssaal	10:30-11:00 Coffee break, discussions, networking	10:30-11:00 Coffee break, discussions, networking	11:00-12:00 Opportunity for individual exchange
11:00-12:00	Interactive presentation of participants	11:00-12:30 Best Practice 2: <b>Recognition database of the Faculty of Economics and the Faculty of Computer Sciences</b>	11:00-12:30 Thematic Workshop 2: <b>International office – faculty relationship:</b> involvement of faculties in the management of Erasmus+ mobility programme	12:00-13:00 Lunch
12:30-13:30	Lunch	12:30 – 13:30 Lunch	12:30-13:30 Lunch	13:30 Departure
13:30-14:00	Campus tour OVGU Services: library, campus service centre, Mensa, dormitories, sports centre	14:30 – 15:30 Best Practice 3, part 1: <b>Share your best practice with us!</b> Short presentation from selected participating universities	13:30-15:00 Thematic Workshop 3: <b>Language challenges in exchange programmes:</b> round table discussion with representatives of the OVGU language centre	
14:30-16:00	Guided city tour	15:30-15:45 Short break	15:00-15:30 Coffee break	
		16:00-17:00 Best Practice 3, part 2: <b>Share with us your best practice!</b> Short presentation from selected participating universities	15:30-16:30 Thematic Workshop 4: <b>Student exchange in Medicine</b>	
19:00	Welcome dinner at Ratskeller	17:30 Walk to the Magdeburg Christmas market with traditional Christmas snacks and Glühwein (hot spiced wine)	Evening free	