

Dear Colleagues and Partners,

We cordially invite you to our first Erasmus+ Staff Training Week at the University of Augsburg from **15/06/2015 to 19/06/2015**. We would like to use this opportunity to discuss **Student Mobility within Erasmus+**, as well as introduce you the city and University of Augsburg.

The first year of Erasmus+ has certainly confronted us with a heap of challenges: New regulations, Learning Agreements, language tests and changes in grants. We are sure that you have run into some problems and we would like to hear from you how you have handled them and what you have learned.

On Wednesday, 17 June, you will also have the opportunity to join a country booth and present your university at our annual International Fair.

In order to make this week a pleasant experience, we will also make sure that you will get to know our beautiful city and some aspects of Bavarian culture.

We recommend the following Hotels to you, in all of which there will be rooms available during the Staff Training Week: [Altstadt Hotel](#), [Dom Hotel](#) and [Ibis Budget](#). Codes for special prices will be available upon request.

The University of Augsburg will be covering the expenses for public transport throughout the week, the Welcome Dinner, all coffee breaks and all tours. For accommodation and travel costs, we encourage you to apply for Erasmus+ Grants available for Staff Mobility.

If you wish to participate, please fill in the attached application form and send it to stafftraining@aaa.uni-augsburg.de by **15/03/2015**.

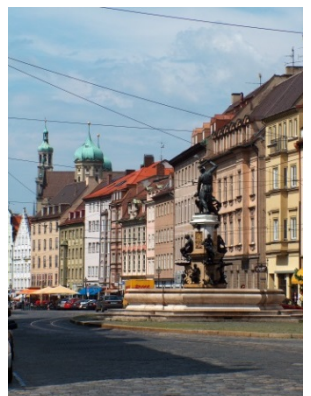
We would love to welcome you here at Augsburg and look forward to hearing from you soon.

If you should have any questions, please do not hesitate to contact us!

Kind regards,



Silvia Reissner- Jenne, Erasmus+ Coordinator



Preliminary Programme

Erasmus+ Staff Training Week

University of Augsburg, 15 -19 June 2015

Date	Activities
Sunday, 14/06/15	Arrival and Check In at Hotel
Monday, 15/06/15	Registration and Welcome of Participants Campus Tour Augsburg City Tour Welcome Dinner
Tuesday, 16/06/15	Introductory German Course Presentations and Discussion about Erasmus+ Programme Administration: Challenges and Problems Presentation of Student Mobility Programmes at University of Augsburg
Wednesday, 17/06/15	International Day Individual Meetings with Faculty Members (by Request) Introduction to German Culture
Thursday, 18/06/15	Introductory German Course Presentations and Discussion about Handling Student Flow: Incoming, Outgoing, Traineeship Visit to a Local Brewery and Bavarian Dinner
Friday, 19/06/15	Bavarian Breakfast Distribution of Certificates Roundup and Farewell