

**UNIVERSIDAD DEL PAÍS VASCO / EUSKAL HERRIKO UNIBERTSITATEA
(UPV/EHU)**

4th Staff Training Week

4 – 8 June 2018

Program (tentative)

Monday, 4 June	
City: Donostia / San Sebastián	
09:00-09:30	Registration of participants
09:30-10:00	Welcome to UPV/EHU and its Campus of Gipuzkoa. Opening of the STW. Agenda for the week. Introduction of participants.
10:00-11:00	Presentation <i>“General overview of UPV/EHU and its three Campuses”. “A glimpse to Basque language and culture”.</i>
11:00-11:30	Coffee-break
11:30-13:00	Participants’ presentations on best practices of their home universities I.
14:00-15:30	Welcome lunch offered by UPV/EHU <i>* Enjoy internationally renowned Basque cuisine with breathtaking views of La Concha bay in Donostia / San Sebastian</i>
17:00-18:30	Afternoon activity in Donostia-San Sebastián (Optional). The details of this activity will be published soon.

Night in Donostia/San Sebastián

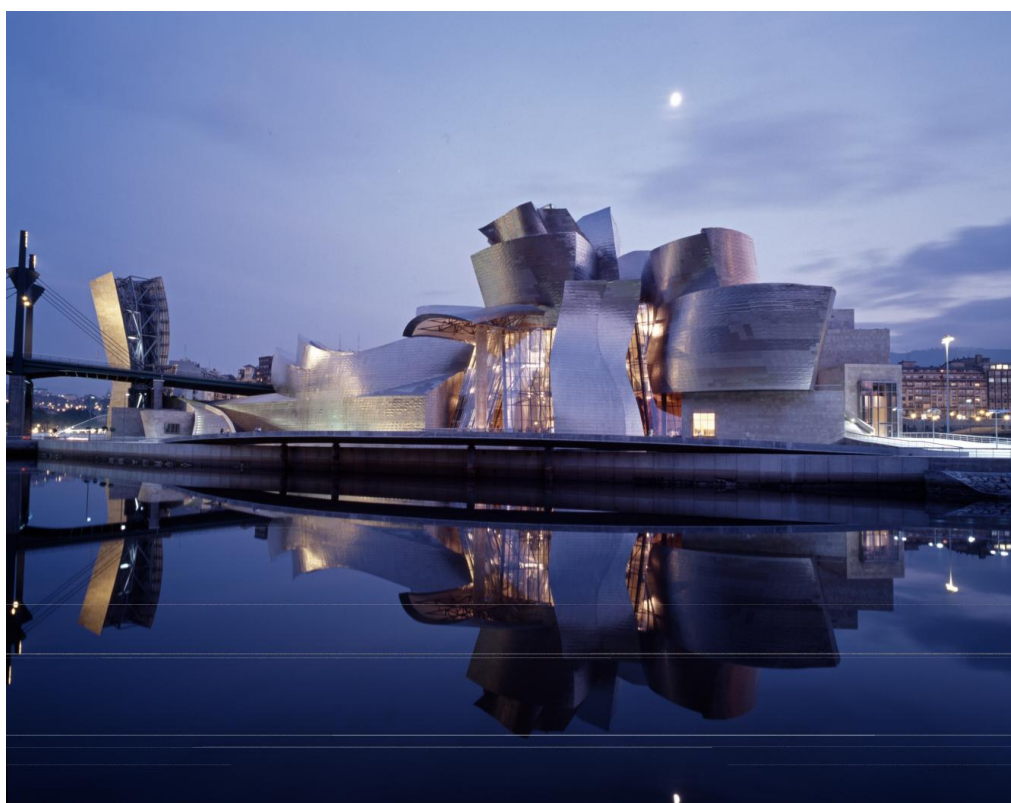


Tuesday, 5 June	
City: Donostia / San Sebastián	
09:00-11:00	Workshop on <i>“Best practices on services for international students and staff I”</i> .
11:00-11:30	Coffee-break
11:30-12:30	Workshop on <i>“Best practices on services for international students and staff II”</i> .
12:30-13:30	Visits will be organized to the Campus Library, the Faculty of Economics and Business (San Sebastián section), the School of Architecture and/or the School of Engineering of Gipuzkoa.
13:30-14:30	Lunch break
18:00-19:00	Visit to the San Telmo Museum.
<i>Night in Donostia/San Sebastián</i>	

Wednesday, 6 June	
City: Vitoria/Gasteiz	
08:15	Bus transfer from Donostia/San Sebastián to Vitoria/Gasteiz
10:00- 10:15	Welcome and presentation of the Campus of Alava
10:15-11:30	Workshop on <i>“International Credit Mobility I”</i>
11:30-12:00	Coffee break
12:00-12:45	Workshop on <i>“International Credit Mobility II”</i>
12:45-13:00	Opportunities to study in English in Vitoria-Gasteiz (Faculty of Arts)
13:00-13:30	Tour of the Campus
13:30-15:30	Lunch break
15:30-18:00	Walking tour downtown Vitoria/Gasteiz. Visit to Santa Maria Cathedral (16:00)
18:00-19:15	Bus transfer from Vitoria/Gasteiz to Bilbao

Thursday, 7 June	
City: Leioa (our main complex in the Campus of Bizkaia) and Bilbao	
08:45	Bus transfer from Bilbao to Leioa
09:45- 10:00	Welcome and presentation of the Campus of Bizkaia
10:00-11:00	Presentation of UPV/EHU's procedures to sign agreements and nominate incoming students
11:00-11:30	Coffee break
11:30-12:30	Opportunities to study in English in Leioa (Faculty of Social Sciences and Communication, Faculty of Fine Arts, Faculty of Education of Bilbao and Faculty of Science and Technology)
12:30-13:30	Tour of the Campus
13:30-14:30	Lunch break
15:00-15:30	Bus transfer from Leioa to Bilbao
	Free afternoon in Bilbao

Night in Bilbao



Friday, 8 June	
City: Bilbao	
09:00-10:30	Participants' presentations on best practices of their universities II.
10:30-11:00	Opportunities to study in English in Bilbao (Faculty of Economics and Business and School of Engineering)
11:00-11:30	Coffee break
11:30-12:30	Evaluation and conclusions of the STW by the participants
12:30-13:00	Signing of certificates and closing of the STW

**** If final participants share areas of work, we will try to organize more thematic workshops instead of individual presentations.***

GENERAL INFORMATION

1.-APPLICATION

Please, fill in the application form and send it to us via the following link (the sooner, the better):

<https://www.encuestafacil.com/RespWeb/Qn.aspx?EID=2379254>

The updated information will be available in the English version of our website: <http://www.ehu.es/en/web/nazioarteko-harremanak/en-international-relations>

As places are limited for 18 people, the participants will be selected on the basis of geographical diversity and fields of interest. We will give priority to staff related to International Relations/student mobility and/or Erasmus+ International Credit Mobility. We will carry out a first selection of participants in mid March 2018 and, if there are places left, a second selection round will take place the first week of April 2018.

2.- COSTS

2.1.- UPV/EHU will cover the following:

- 4 June: Welcome lunch. Programmed afternoon activity in Donostia-San Sebastián
- 5 June: Programmed afternoon activity in Donostia-San Sebastián
- 6 June: Bus from Donostia/San Sebastián to Vitoria-Gasteiz in the morning. Bus from Vitoria-Gasteiz to Bilbao in the afternoon.



- 6 June: Programmed afternoon activity in Vitoria-Gasteiz
- 7 June: Bus from Bilbao to Leioa in the morning. Bus from Leioa to Bilbao in the afternoon.

2.2.- Participants will have to organize and cover travel and accommodation. **Please do not make arrangements before we have confirmed your participation.** Applicants, who will get our confirmation, will get travel and accommodation information. Participants will have to cover the rest of expenses.

3.-CONTACT

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