



ERASMUS STAFF TRAINING WEEK

Rennes 2 University, 8 - 12 June 2015



Rennes (photos : Destination Rennes / Bruno Mazodier / Ludovic Faisant)

We are very pleased to invite you to our first Erasmus staff training which will take place in June 2015!

The programme has been designed for administrative and academic staff in charge of international affairs in their home university. The primary objective is to welcome members from Rennes 2 university partners but applications from other universities can also be submitted.

Main topic:

Erasmus +, new requirements from the EU and impact, with a focus on:

- Erasmus + impact on student mobility (learning agreement, student mobility contract, new financial rules, etc)
- The increasing prominence of quality assurance
- The new European programme for training and education, especially the Erasmus + strategic partnerships action

Presentations of Rennes 2 procedures at the beginning of each workshop are intended to foster discussion and debates as emphasis will be placed on the exchange of good practices.

Practical information:

- Venue: Rennes 2 University
- Date: from June 8th to June 12th 2015

- The registration is available online: <http://bit.ly/ErasmusStaffWeekRennes2015>

Registration will be open until March 20th 2015. The number of participants is limited to 20 and we will not accept more than 2 persons per institution. All applicants will receive the results of the selection by email by no later than April 1st, even those who are not selected.

- Coffee breaks, dinners and all cultural activities mentioned in the programme will be covered by Rennes 2 university. Participants may contact the International office of their home university as their travel and subsistence expenses are eligible under the Erasmus + mobility action.

DRAFT PROGRAMME

Monday 8 June

- 13:30-14:00 Registration and welcoming coffee
- 14:00-14:30 Official welcome by the Vice-President for International Relations and the Head of the International Office
Introduction to the programme
- 14:30-15:15 Structure and Organisation of Rennes 2 University & the International Office
- 15:15-16:15 Presentations of participating universities (a short PPT presented by the participants)
- 16:15 Campus tour

Tuesday 9 June

- 09:00-11:00 Erasmus +: how did you deal with the new EU requirements?
The objective is to analyse the experience made with the start of Erasmus+. Discussion on what worked, what did not and what needs to be improved.
Chaired by Gwenaëlle Le Meur, in charge of incoming mobility and Erasmus outgoing mobility
- 11:00-11:30 *Coffee break, with local delicacies from the participants*
- 11:30-13:00 A smooth management of the international agreements
Chaired by Juliette Cornet, in charge of international agreements
- 13:00-14:30 *Lunch break*
- 14:30-16:00 Parallel specific meetings according to participants' interests:
- Studies issues and student support office
- Cultural office and the cultural activities/events at Rennes 2 University
- Quality assurance in curricula
- Coordination and quality control office
- 17:30 Guided city walk and dinner in a Crêperie

Wednesday 10 June

- 09:00-11:00 Presentation of the CIREFE (Rennes International Center for French study as a Foreign Language) and crash course on French
- 11:00-11:30 *Coffee break*
- 11:30-12:30 Rennes 2 experience in coordinating European projects in training
Chaired by Kelly Allègre, in charge of European project management
- 12:30-14:00 *Lunch break*
- 14:00-15:30 Workshop on Strategic Partnerships
Presentation and case studies
- 15:30-16:30 Management of European projects in training, exchange of good practices: staff costs, indirect costs, dissemination and communication strategy, support provided by the university, etc



Saint-Malo



Le Mont Saint-Michel

Thursday 11 June

- 09:00-10:30 Quality assurance in Erasmus mobility: feedback reports from students, teaching and administrative staff, sharing of experiences, mentoring, etc
Chaired by Amal Jouffe-El Amrani, Head of the International Office
Presentation by Pauline Olivo, Quality assurance officer, ValorOuest
- 10:30-11:00 *Coffee break*
- 11:00-12:30 Individual meetings in Faculties
- 12:30-14:00 *Lunch break*
- 14:00-15:30 Parallel specific meetings according to participants' interests:
- Studies issues and student support office
 - Cultural office and the cultural activities/events at Rennes 2 University
 - Quality assurance in curricula
 - Coordination and quality control office
- 19:00 Discovering the Breton culture and institutional dinner with the Vice-President for International Relations

Friday 12 June

- 09:00-10:30 Farewell breakfast: feedback and suggestions for improvements
Attendance certificates distribution
- 11:00-18:30 Field trip to the Mont Saint-Michel