



## MAY 14, Tuesday

9:30-10:00	Welcoming Coffee and Registration	
10:00-10:15	Opening Ceremony	Welcome Speech and Presentation of Faculty of Business Management by Prof. Dr. Vida Davidavičienė, Dean of the Faculty of Business Management
10:15-12:00	Icebreaker	Moderator Vice-Dean for communication and community Jolanta Naivaikė  Data and automation are driving the world, and AI Literacy is becoming the key skill you need to succeed in the 21st-century landscape. Whether you're a seasoned professional, a curious student, or an aspiring entrepreneur, you need to understand AI and how to use it effectively and responsibly. But what is AI Literacy, and how can you develop it? Join us for a workshop with Jurga Vestertė, an associate professor at the Faculty of Business Management at VILNIUS TECH, who will guide you through the basics and beyond of AI Literacy. The workshop's focus will include understanding and recognizing AI benefits and risks across various domains, evaluating the quality and reliability of AI tools and services, applying critical thinking and creativity to problem-solving with AI, as well as effective communication and collaboration using AI tools. Join us in exploring AI literacy and improving the knowledge and skills needed to excel in our contemporary, data-driven, and automated landscape.
12:00-13:00	Workshop 1: AI Literacy: The New Skill for the 21st Century	
13:00-14:00	Lunch	"We kindly ask you to present yourself, your university and country (and/or city) in accordance with the guidelines provided below. Make sure you fit in 5 minutes: - Prepare a brief and engaging self-introduction. Highlight your name, role, and a unique aspect of your background or interests that you'd like to share with your international colleagues. Keep it concise, around 2-3 minutes, and feel free to add a touch of humor or a fun fact to make it memorable. - Mention some unique and entertaining facts about the university and faculty (or department) or share a quick story or event that reflects the spirit and culture of the institution. - Present your City and Country as Character. Adopt a persona that embodies the spirit of your city and country. Share entertaining story or stereotypes about the people and culture, while also highlighting the harmonious blend of international cultures in your community. What is the most interesting fact about Your country and/or city?"
14:00-16:00	Participant Presentations	
16:00-18:00	Free time	
18:00-20:00	Cultural experience	Experience Vilnius's cultural heritage by walking and engaging in easy conversations. Take part in a lively cultural sightseeing tour, from iconic locations to hidden gems, and immerse yourself in the city's vibrant history. Delight your taste buds with local delicacies, fostering easy communication and camaraderie among participants as you discuss your impressions and experiences in this wonderful setting.

## MAY 15, Wednesday

9:00-10:00	Excursion in Creativity and Innovation Centre "Linkmenų fabrikas"	Tour to LinkMenų fabrikas - the first space of its kind in Lithuania, designed to nurture students' creativity and promote a modern approach to the educational process. It provides an opportunity to learn by creating, developing, and implementing ideas practically. This platform allows the integration of studies, science, and business across various fields, including engineering, creative industries, and entrepreneurship. Many startups flourish at LinkMenų fabrikas, and it's where other great ideas are born, such as the world's smallest nano postcard.
10:00-11:00	Workshop 2: Navigating LinkedIn: Strategies for Success in Academic	"Moderator: Raimonda Kriaučiūnaitė, Project Manager at Linkedist. Learn more about LinkedIn and its features to strengthen your professional image. In this presentation, you will discover strategies for updating your profile and building your professional network. We will discuss: - Profile optimization - LinkedIn features - Effective content creation - Tracking analytics - Career & networking opportunities"
11:00-11:30	Coffee Break	
12:30-14:00	Excursion	Excursion in Teltonika EMS. Teltonika EMS offers a rare combination of electronics design services, contract manufacturing and plastic injection moulding under one roof. Targeted assistance in clever automation and robotics helps meet the needs of our customers by ensuring flexible and adaptable services. During a one-hour tour of the production facilities and warehouse of the innovative company "Teltonika EMS," we will have the opportunity to get acquainted with and closely observe the company's processes, such as warehouse management, control of automated production lines, and the use of robots. We will be able to see the assembly process of electric vehicle charging stations and see how orders are gathered for delivery to customers.
14:00-15:00	Lunch	Restaurant "Atradimai"
15:00-16:00	Certificate Awarding	Awarding ceremony for the Staff Week participants.

## MAY 16, Thursday 13th International Scientific Conference "Business and Management 2023"

9:45-10:30	Registration and Welcome Coffee	
10:30-12:00	Plenary Meeting	
12:00-13:00	Lunch	
13:00-15:30	Presentations in Sessions	
19:00	Gala Dinner	Welcoming the guests attending the conference "Business and Management" and the International Staff Week 2024. We suggest choosing cocktail attire.

## MAY 17, Friday

12:00-13:00	Brunch with VILNIUS TECH Faculty of Business Management social partners	Staff Week and Conference participants are invited to meet with the faculty's social partners - representatives of business companies, to get to know each other and establish cooperation.
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