**Mobility Agreement**

**Staff Mobility For Training[[1]](#endnote-1)**

Planned period of physical training activity: from *[19/06/2023]* till *[24/06/2023]* Duration of physical mobility (days) – excluding travel days: 5

**The Staff Member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[2]](#endnote-2) |  | Nationality[[3]](#endnote-3) |  |
| Gender [*Male/Female/Undefined*] |  | Academic year | 2022/2023 |
| E-mail |  |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Faculty/Department |  |
| Erasmus code[[4]](#endnote-4) (if applicable)  |  |
| Address |  | Country/Country code[[5]](#endnote-5) |  |
| Contact person name and position |   | Contact persone-mail / phone |  |

**The Receiving Institution / Enterprise**

|  |  |
| --- | --- |
| Name  | **Lazarski University**  |
| Erasmus code (if applicable) | **PL WARSZAW14** | Faculty/Department | **Foreign Language Centre** |
| Address | Świeradowska 43, 02-662 Warsaw, PL | Country/Country code | **Poland, PL** |
| Contact person,name and position | Katarzyna ZielińskaInstitutional Erasmus+ Coordinator | Contact persone-mail / phone | k.zielinska@lazarski.edu.pl+48 22 54 35 365 |
|  |  | Size of enterprise (if applicable) | [ ] <250 employees[x] >250 employees |

#### **Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Language of training: English

Is the mobility a part of a blended mobility programme? [ ]  Yes [x]  No

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| **Overall objectives of the mobility:**Participation in the Erasmus+ Staff Week at Lazarski University in Poland, Warsaw – “How to combine a passion with language teaching?”. |
| **Training activity to develop pedagogical and/or curriculum design skills: Yes ☐ No☐** |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):**Getting to know the Polish culture, cuisine, traditions, and traditional music, taking part in a Warsaw city tour, trips to the most famous places in the area.  |
| **Activities to be carried out:**ERASMUS+ STAFF WEEK’s AGENDA : * Familiarizing with Lazarski University and the instructors,
* Oxford-style student debates: How to engage students in speaking up in group forums; Mediation (an alternative to lengthy and costly court processes) - as an example of a discussion form that students enjoy, on topics they are professionally interested in; Contests and quizzes as an example of gamification in language learning,
* The way to a student's heart is through the stomach - workshops on making pierogi ending with a shared tasting,
* How to use modern equipment in teaching? - tour of the Lazarski University campus including the medical and aviation simulators as well as a courtroom,
* Culture and history in language teaching,
* Science is passion - CEFR mediation descriptors and how to use them to develop cross cultural communication; How to increase awareness of specific contexts i.e. EAP; AI in teaching languages. CHATGPT3 – a good servant of the teacher? Assessment – how will it be changed?
* The crossroads of two passions: passion for teaching English and passion for music,
* Utilising passion with and vegan beliefs in Teaching English; Happy and sustainable life; The importance of nature and our local environment + workshops; Ethics, morality and happiness,
* Education is a relation: Student-teacher rapport as one of the most important factors affecting teaching effectiveness; Strategies for building a positive student-teacher relation; Relations as an important factor affecting our job satisfaction; Teacher's personality - paying attention to our own needs and limitations,
* Case study: Trusted Talks language -psychology seminar.
 |
| **Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):*** Improving the foreign language teacher's skills and tools repertoire
* Exchanging experiences, sharing good practice; networking among the participants for future cooperation
* Presenting new methods and tools for involving students in active language studying
* Preventing professional burnout among language teachers by pointing out the methods and benefits of combining foreign language teaching with their own passion
* Getting familiar with various aspects of the Polish culture.
 |

**II. COMMITMENT OF THE THREE PARTIES**

By signing**[[6]](#endnote-6)** this document, the staff member, the sending institution and the receiving institution/enterprise confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The staff member and the receiving institution/enterprise will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

|  |
| --- |
| **The staff member**Name: Signature: Date:  |

|  |
| --- |
| **The sending institution** Name of the responsible person: Signature:  Date:  |

|  |
| --- |
| **The receiving institution/enterprise**Name of the responsible person: Signature: Date:  |

1. Adaptations of this template:

In case the mobility combines teaching and training activities, **the** **mobility agreement for teaching template** should be used and adjusted to fit both activity types.

In the case of **mobility between Programme and Partner Countries**, this agreement must be always signed by the staff member, the Programme Country HEI as beneficiary and the Partner Country HEI as sending or receiving organisation. In case of mobility from Partner Country HEIs to Programme Country enterprises the last box should be duplicated to include the signature of the Programme Country HEI (the beneficiary) and the receiving organisation (four signatures in total). [↑](#endnote-ref-1)
2. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-2)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-3)
4. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-4)
5. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-5)
6. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution. [↑](#endnote-ref-6)