



JKU Staff Training Week, 21 – 23 April 2015

Program (tentative)

Track 1: International Relations

University Campus, Uni-Center, 2nd Floor

Monday, 20 April	
Arrival to Linz	
as of 19:00	Informal get-together (Hotel Sommerhaus)
Tuesday, 21 April	
8:30	Meeting point at the entrance hall of Hotel Sommerhaus
9:00-10:00	Welcome session: Presentation of the JKU Introduction of the participants
<i>Coffee break</i>	
10:15-11:00	Participants' presentations of their universities
11:00-11:30	Presentation of services provided to JKU incoming exchange students
11:30-12:00	Guided campus tour
<i>Lunch break</i>	
13:00-15:00	Crash Course German
16:30	Guided City Tour
19.00	Welcome dinner Restaurant Pöstlingbergschlössl

Wednesday, 22 April	
9:00-11.15 <i>(Coffee break included)</i>	Workshop*: Incoming students - sharing ideas about best practices (cooperation with university internal departments such as academic coordinators, admission services etc., other issues)
11:15-12:15	Workshop*: How to make students read the provided information and meet the deadlines (without the need of pushing/reminding them)?
<i>Lunch break</i>	
13:30-15:00	Workshop*: Developing fruitful partnerships (from more or less active MoU), bottom-up or top-down? Which strategies (can) work?
15.00-16.00	Workshop*: Erasmus+ Staff Mobility: recruiting of teachers/staff, new procedures within Erasmus+, staff training week at universities (contents, experience)

Thursday, 23 April	
9:00-10:30	Workshop*: Social Media - More is more? How and for which purpose are you implementing Facebook, Twitter, Instagram etc. in your interaction with exchange students (incoming and outgoing)? How do you combine more than one means of social media with usually limited resources? We'll be discussing these and other questions, trying to determine the most effective use of Social Media in International Offices. If you have best practice examples, thank you for sharing them with us in advance.
<i>Coffee break</i>	
10:45-12:15	Workshop*: Incentives for study abroad: All about academic recognition?
<i>Lunch break</i>	
13.45 – 14.15	Final discussion and evaluation of the staff training week
16:30	Visit to the Ars Electronica Center – Museum of the Future
19:00	Farewell dinner Restaurant Cubus

**Workshops subject to chance*

General Information:

Participants will be charged a fee of € 295 to be paid prior to arrival. The fee includes:

- Accommodation at Hotel Sommerhaus from Monday, April 20 to Friday, April 24 (4 nights) in a single room incl. breakfast <http://www.sommerhaus-hotel.at/>
The hotel is situated next to the university campus (about 10 minutes walking distance). Additional nights can be arranged (€ 44 per night).
- Welcome dinner
- Farewell dinner
- Snacks and drinks for the coffee breaks
- City tour
- Visit to the AEC
- Public transportation in Linz as of Tuesday

The fee does not include: lunch, food and drinks for the get-together

Application:

Please fill in the application form and send it back to petra.lehner-mittermaier@jku.at by March 10.

The number of participants is restricted to 15 per track. Therefore, we will primarily not accept more than two participants per partner institution and may not be able to accept all applicants.

Arrival to Linz:

Linz is situated 180 km from Vienna and 140 km from Salzburg and can be reached easily by train or plane.

Via Vienna

The ÖBB (Austrian National Railways) offers a direct connection between Vienna Airport and the main train station in Linz which takes only 1 hour and 47 minutes. The daily train departures are as follows: 6.25am 8.25am 10.25am 12.25pm 2.25pm 4.25pm 8.25pm 10pm

Via Salzburg

Bus Nr. 77, departing from the Salzburg Airport every fifteen minutes, takes you directly to the main train station in Salzburg. Trains to Linz depart hourly and the estimated travel time is approximately 1 1/2 hours.

Contact:

Petra Lehner-Mittermaier
International Office

Johannes Kepler University
Altenberger Straße 69
4040 Linz, Austria
Tel. +43 732 2468 3218
petra.lehner-mittermaier@jku.at