



University of Kassel International Staff Week

The University of Kassel is proud to announce its International Staff Week from **2nd to 6th of June, 2014**. The goal is to offer an ambitious and informative programme mirroring the mainstreams in practices of recognition of academic achievements abroad and welcome centre activities for incoming students and scientists. Along with the opportunity of professional enhancement, participants can experience the German culture and language and network with other colleagues and representatives of partner universities.

Programme:

Day/ Time	Activity
Monday 2.06	Arrival until early afternoon
	02:00 pm Welcome Speech: Introduction to programme and presentations of participants and their universities at International House
	05:00 pm University of Kassel Campus Tour
	08:00 pm Social Event: Evening Reception at International House
Tuesday 3.06	10:00 am Discovering Germany and its culture, Part 1
	12:30 pm Lunch
	02:00 pm Parallel workshop sessions: Recognition of academic achievements abroad, and Welcome Centre for incoming students and scientists
	07:00 pm Social Event: German folk dance for beginners
Wednesday 4.06	09:00 am Discovering Germany and its culture, Part 2
	11:30 am Lunch
	12:45 pm Social Event: Guided tour to the Bergpark Wilhelmshöhe, Hercules Monument and Waterfeatures
	06:00 pm Social Event: Evening at Wolpertinger Brauhaus– facultative for participants
Thursday 5.06	10:00 am Individual Meetings in Departments
	12:30 pm Lunch
	02:00 pm Library Visit
	06:00 pm Social Event: Club evening and farewell reception at International House
Friday 6.06	10:00 am Final Day: Tying the experience together, feedback and conclusion, handing out certificates of participation
	Lunch box
	12:30 am Departure

Costs:

The costs of participation in the International Staff Week are 150€.

This includes: participation in the programme, coffee breaks, 3 x lunch and 1 x lunch box during the week, two evening dinners and a Kassel public transport card. Hotel costs, travel costs and facultative events are not included.



Accommodation:

We recommend two hotels in Kassel near the University of Kassel. Special rates are being granted in these hotels until 1st of April, 2014. By booking via telephone or email please use a code "Staff Week":

- B&B Hotel, Waldauer Fußweg 3, 34123 Kassel – **46€ per night, excluding breakfast**, (<http://www.hotelbb.de/en/portal/hotels/overview.html?id=58&id=58&type=hotel>), and
- Novostar Hotel, Holländische Straße 27 - **48€ per night, including breakfast** (<http://www.novostar.de/en/hotel-kassel/hotel-kassel-perfect-service-and-centrality.html>).

Arrival:

Kassel is centrally positioned in the middle of Germany, and is easy to reach from all of the major German cities by high-speed rail connections (Inter City Express and Eurocity). Road connections are motorways A7, A44 and A49, as well as four dual carriageways, making Kassel an extremely convenient location to reach.

Germany has numerous airports; the three closest to Kassel are Kassel-Calden, Frankfurt, Hannover or Paderborn. In case you are flying into a different airport than those mentioned above or are unsure how you can get from the airport to Kassel, check the Deutsche Bahn homepage: www.bahn.de or the homepage of your airport.

If you wish, we can organize for you a pick-up service from a train station in Kassel, just let us know!

More information about how to get to Kassel:

<http://www.uni-kassel.de/uni/internationales/english-version/university/getting-to-kassel.html>

Any Questions?

If you have any questions about the International Staff Week at the University of Kassel or about the registration, please send an email to: staff.week@uni-kassel.de