



UNIVERSITÀ
DEGLI STUDI
DI PALERMO

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International Relations STAFF WEEK

Building networks and exchanging good practices
for the internationalization of the Institution

9th – 13th MAY 2022

WELCOME GUIDE

STAFF WEEK
9th – 13th MAY 2022

WELCOME GUIDE

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WELCOME TO PALERMO

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Right in the middle of Mediterranean Sea, Sicily and its beautiful capital, the City of Palermo, has always represented a unique blend of different peoples, lifestyles, cultures, that, not only has developed a rooted tradition of hospitality and social integrations over the centuries, but has also been generating a strong creative and productive energy stemming from an authentically and traditionally multi-cultural, open and global society.

Palermo, the capital city of Sicily, is located in the heart



of the Mediterranean Sea. Built and grown over the course of centuries, Palermo

conveys a range of diverse cultures and traditions, from the Phoenicians to the Romans, Arabs, Normans and Spanish-French people, until the recent unification within the Italian kingdom.



Nestled in La Conca d'Oro (the golden shell) and roughly embraced by Monte Pellegrino and Capo Zafferano, Palermo was declared “the most beautifully situated town in the world” by Oscar Wilde – rightly, in many people’s eyes. Walking within then narrow and characteristic streets of the city center you will also be able to smell and taste the flavours of Palermo street food. Colourful and picturesque, you will find small open shops selling food with their array of multicoloured awnings, their brightly painted stalls decked with assortments of fruit, vegetables or fish, lit with bare light-bulbs. To get the real soul of Palermo, take a walk at its markets. You will stroll through Ballarò market to reach Professa square with the baroque Casa Professa del Gesù church. The ‘Vucciria’ market is certainly Palermo’s most famous, always bustling with colour and noise (which possibly gave rise to its name). Eventually, just beyond Massimo theatre you will find the Capo market, the most famous for the variety of spices and aromas.

HOW TO REACH PALERMO AND GETTING AROUND

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By plane:

Palermo - Punta Raisi Airport “Falcone e Borsellino”. Located in an area named “Punta Raisi”, it is approx. 30 km away from Palermo city centre.

<http://www.gesap.it/>

Trapani - Birgi Airport “Vincenzo Florio”, 90 km away from Palermo.

<http://www.airgest.it/>

Catania Airport “Vincenzo Bellini”. Located in Catania-Fontanarossa, it is 180 km away from Palermo.

<http://www.aeroporto.catania.it/>

By train:

Trenitalia connects the Arrivals Terminal (“Punta Raisi” stop) to the city train stations, including the Main Station (English for Stazione Centrale).

At the airport, the railway station is in the basement.

Tickets cost € 5.80 and can be purchased either from the ticket machine or online. Please note, it is not possible to buy the ticket on the train.

<https://www.trenitalia.com/>.

By taxi:

Located at the Arrivals exit, the service is available at the airport from 6 am to midnight.

The fare from the airport to the Main Station amounts to € 45,00.

Radio Taxi Trinacria: phone +39 091 6878

Radio taxi: phone +39 091 8481

By bus

Prestia e Comandè shuttle bus connects the airport to Palermo city centre. At the airport, you will find the bus stop at the Arrival exit, on the right. Buses run daily every 30 minutes (detailed timetable online). They connect the airport with Palermo Main Station from 5am to midnight. On the other way round, rides are available from 4 am to 10.30 pm.

Tickets cost € 6.00 and can be purchased at the desk outside the Arrival Terminal and online. www.prestiaecomande.it

GOOD TO KNOW

Covid-19 situation In compliance with current government regulations, visitors of indoor locations (e.g., restaurants, theatres, etc.) must hold and show their COVID-19 green certification/EU digital COVID certificate (Green Pass).

According to this national provision, the Rector of Palermo University established that access to all University facilities is only allowed to people who show their Green Pass (except for those who for health reasons cannot get vaccinated – in which case, they are required to show a proper medical certification).

To get the COVID-19 Green Certificate, you must meet one of the following conditions, as shown in the Certificate itself:

- have completed the anti-SARS-CoV-2 vaccination cycle
- or have recovered from COVID-19
- or have taken a molecular or antigen swab test within 48 hours prior to entering Italy with negative results. In this case, you will need to get tested before your flight and upon your arrival in Palermo. You can get tested at the Covid hub ([map](#)) or at one of the several medical laboratories available in the city. The antigen test price is around €20,00.

NB: please, take care of the above to avoid denied access to the University.

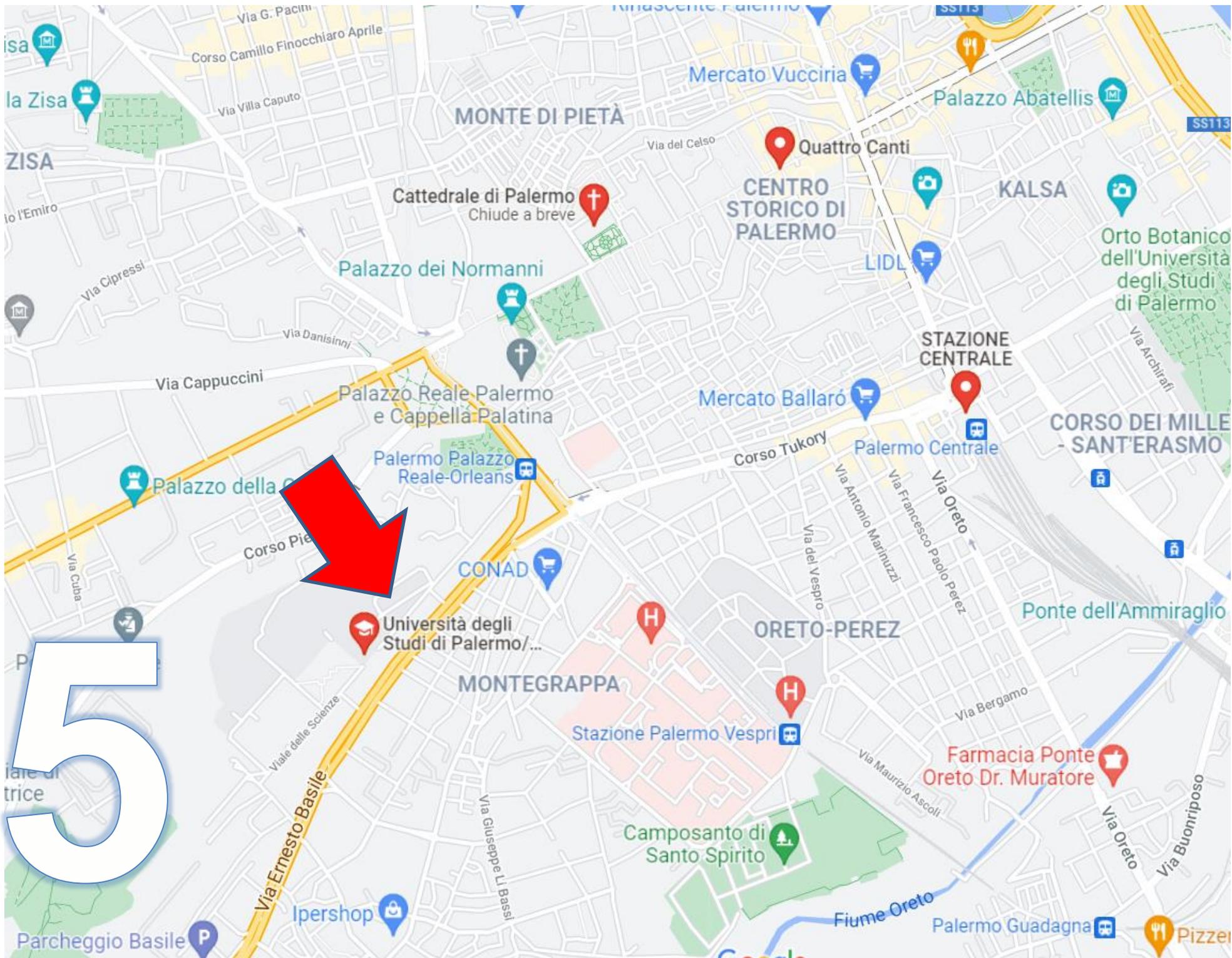
Shopping

Many central shops are open all day from 9.00 a.m. to 7.30 p.m. and even on Sundays.

How to get to the International Office

International relations Office is situated at University Campus, Viale delle Scienze – Edificio 3 - Palermo First floor

Please see the maps below



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PARTICIPATION TO THE STAFF WEEK

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Duration

The staff week will take place from Monday
09th MAY 2022 to Friday **13th MAY 2022**.

Language

Main working language will be English.

Application

Please fill in the online application form
https://docs.google.com/forms/d/e/1FAIpQLSeefDXsXLEt9f41jGj10CXJuF0MtydY9UOXDIYrSXExWqEojg/viewform?usp=pp_url

Deadline: 21th MAR 2022

Selection

The number of participants is limited to **25**, with a maximum of 2 attendees per Institution. Selection results will be announced within **28th MAR 2022**.

Registration fee: € 200,00 – includes: workshops, indicated meals and cultural programme. Payment detail will be communicated to registered applicants by email.

Funding

Participants are responsible for covering their own accommodation, travel, dinners and other expenses. We suggest to seek for Erasmus staff training funding at your Home Institution, where possible.

Accommodation

We suggest you to find an accommodation located in the city center (please see the map above). All the activities will take place at the University Campus, Viale delle Scienze, Palermo



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PROVISIONAL PROGRAMME

** subject to changes*

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MONDAY, 9 TH MAY	
09:30 - 11:00	Welcome coffee and registration
11:00 - 12:30	Overview of International Relations Office Overall Presentation
12:30 - 14:00	Light lunch
14:00 - 17:00	Scavenger Hunt across the Arab-Norman path (UNESCO World Heritage Site) and awards ceremony
TUESDAY, 10 TH MAY	
10:00-11:00	WORKSHOP 1: Outgoing Students Mobility
11:00 - 11:30	Coffee Break
11:30 - 12:30	WORKSHOP 2: Incoming Students Mobility
12:30 - 14:00	Lunch
WEDNESDAY, 11 TH MAY	
10:00 - 12:00	Guided tour of Palermo
15:00 - 15:30	WORKSHOP 3: Cooperation and Networks
15:30 - 16:00	Coffee Break
16:00 – 16:30	WORKSHOP 3: European Universities: FORTHEM Alliance
18:30 - 19:30	Guided Tour of the Botanical Garden
20:00	Dinner at the Botanical Garden
THURSDAY, 12 TH MAY	
09:30 - 11:00	WORKSHOP 4: Planning for the Erasmus+ Programme at Unipa
11:15 – 18:30	Transfer to Cefalù: Lunch and sightseeing
FRIDAY, 13 TH MAY	
10:00 - 11:00	Closing ceremony
11:00 – 12:00	Guided Tour of “Palazzo Chiaramonte-Steri”
12:00 – 13:30	Lunch

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SEE YOU SOON IN PALERMO



the Botanical Garden



the Monumental complex of the Steri



Cefalù

